

**CITY OF DERBY LEASE AGREEMENT
COON HOLLOW PICNIC GROVE AND PAVILLION**

This agreement is entered into by and between the **City of Derby** and Name of organization or individual:

Name: _____ Type of event: _____

Address: _____ City, State, Zip: _____

Date of event: _____ Phone #: _____

Derby shall allow lessee exclusive use of the Coon Hollow Picnic Grove and Pavilion between the hours of 9:00 am – 7:00 pm on the date of the above event.

Lessee shall pay to the City of Derby the sum of:

Derby resident or Derby organization	\$150.00 (park use) due with contract signing. \$250.00 (security) due with contract signing.
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Nonresident or organization	\$400.00 (park use) due with contract signing. \$400.00 (security) due with contract signing.
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Lessee shall be responsible for the actions of all the guests and people attending the above-described event.

The security deposit shall automatically be forfeited to the City of Derby if the Derby Police Department responds to two documented noise complaints.

Also, the security deposit shall automatically be forfeited to the City of Derby if the facilities are not vacated by 7:00 pm on the day of the event.

Lessee shall pay the cost of any damage caused to said premises during this event. The damages may include, but not limited to, any damages to plumbing in restrooms.

In the event Derby must commence legal proceedings in order to secure payment of any damages to said premises, the lessee shall pay for cost of collection including attorney's fees.

It is expressly understood that the City of Derby assumes no liability for activities conducted on said premises during the time of the event. It is further understood and agreed to by the lessee that, in signing this document he/she on behalf of the lessee, waives any and all rights for the claim for any injuries incurred by participants at said event.

PAYMENT: Two checks made payable to the City of Derby (one for rental, one for security) MUST BE RECEIVED IN FULL WITH SIGNED CONTRACT TO SECURE A VALID RESERVATION. FULL REFUND WILL BE ISSUED ONLY WITH ONE MONTH NOTICE OF CANCELLATION.

After signing this agreement mail the original and two checks (made payable to the City of Derby), no cash accepted, to Derby City Hall, Attn: Mayor's Office – Picnic Grove, 1 Elizabeth Street, Derby, CT 06418.

Keep a copy for your records.

Signature of Lessee _____ Date _____

Print Name _____